



# UNIVERSITY OF ENGINEERING & TECHNOLOGY MARDAN

## Clarification

Clarification of Technical queries as result of Pre-bid meeting held on 25.07.2023, related to the Topographic Survey, Soil Investigation, Master Planning, Preparation of Drawing/Design, Complete tender documents (Detail Estimate, BOQ etc.) and detail Supervision of the Construction Work etc. (**details are provided in the Bidding documents**) under the approved PSDP project titled "Construction/ Development of Basic Infrastructure for the newly upgraded University of Engineering & Technology, Mardan".

Observation/ Queries	Clarification
1. The firms pointed out that it is mentioned at page # 3 S. No (4) Terms & Conditions and at page # 7 Section (36-a) & (36-b), of the RFP/Tender Documents that Registration of firm is mandatory with PEC & PCATP. at the same time which is almost impossible.	As per KPPRA Notification No. KPPA/M&E/PCATP/9-89/2021 dated 15.02.2022, it is mandatory for consultant firms to have valid PCATP registration, wherein the firms defined in PCATP By-Laws 107(a) is any person, partnership, corporate body or any other legal entity which independently performs study, prepare reports make design, supervises Project implementation, construction, or similar advisory activities in the respective architectural/town planning discipline and is licensed as such by the council. Moreover, PCATP and PEC registration is mandatory as per RFP, Keeping in view the requirement of University.
2. The firm pointed out that at page # 3 S.No 5 of Term & Condition and requested to allow JV of Firms	The committee did not entertain the request in the best interest of the University.
3. The Presentation regarding consultants understanding of our assignment and approach/methodology (Power Point presentation) is essential in CD Form, hard form or otherwise?	The presentation regarding understanding of the assignment and approach/methodology (Power Point may be provided in both hard and Soft form).
5.Ref page 10 Why is there no weightage for General Projects	Clarified. Maintained as per need of the work in the best interest of the project and university.

6. Ref Page 10: The weightage assigned to previous project seems very high. It should be reduced and the marks may be assigned to professional staff and methodology. What if project is only Detailed design of construction supervision.	Page-09,10 and page11 are Revisited and revised as per project need. (Annexure Revisit/Revised-9, 10, 11 attached)
7. Page 11 & 52 (Scope of Works) The Key Staff required is not sufficient for building and infrastructure design and supervision project, the staff must include Geo-Technical Engineer, Structure Engineer, Electrical Engineer, Public Health Engineer, Contract Specialist, Transport Engineer, Water Supply and Sanitation Engineer etc	Page-09,10 and page11 are Revisited and revised as per project need. (Annexure Revisit/Revised-9, 10, 11 attached)
8. page No. 11 What kind of machinery is required consultants firms usually hire third party to conduct Geo-technical investigation etc.	Page-09,10 and page11 are Revisited and revised as per project need. (Annexure Revisit/Revised-9, 10, 11 attached)
9. Page No 16 S.No 8 Bid Security should be waived off as per PEC Notification.	Will be treated as Per Notification/Rules
10. Page 16 S. No 9 Performance Security should be waived off as per PEC Notification.	Will be treated as mentioned in Data Sheet.
1. If PEC registration of the Consultant firm has been expired and renewal is in progress whether the same will be acceptable or otherwise.	The PEC registration of the Consultant firm validity is compulsory before submission of bid .
2. Ref Page N0.6 S.No (33-ii) completed project Nos are 07 and ongoing are 03, While at page No. 10 completed project Nos are 08 and ongoing are 04	Item No (33-ii) may be read as mentioned at Page No. 10 (Annexure Revisit/Revised-6, 10 attached)
3. Which MRS will be applicable	PC-I has been approved based on MRS 2020
Elaboration/Clarification of Financial Proposal at Page # 48	Revised Financial Proposal attached at (Annexure Revisit/Revised- 48,49 attached)
4. Firms combine request for Time extension of technical bid opening	Already entertained.

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consulting firm, modify the Documents by amendment. The amendment shall be provided in writing to all participating firms. The Client may at its own discretion be able to extend the date of submission for the proposals.

3. **PREPARATION OF PROPOSAL**

31 You are requested to submit a technical and a financial proposal. Your proposal shall be written in English language.

**Technical Proposal:**

32 In preparing the technical proposal, you are expected to examine all terms and instructions included in the Documents. Failure to provide all requested information shall be at your own risk and result in rejection of your proposal.

33 During preparation of the technical proposal, you must give particular attention to the following:

- i) Subcontracting part of the Assignment to other consultants is not allowed.
- ii) Eight completed Project of similar nature magnitude 400 million (minimum during last Five Years) and 05 Project in-hand of similar nature magnitude 200 million (minimum) will fetch the full marks against the firm's similar experience. (Refer to relevant details of Technical)
- iii) The key professional staff proposed shall be the permanent employees of the firm unless otherwise indicated in the Data Sheet.
- iv) Proposed staff should have experience preferably under conditions similar to those prevailing in the area of the Assignment.
- v) No alternative to key professional staff may be proposed, and only one curriculum vitae (CV) may be submitted for each position & must be supported with PEC/PCATP registration certificate.
- vi) Client has the right to enquire from the clients mentioned in consultant's proposal regarding the consultant performance. In case of negative response from two or more than two clients, consultant will be declared disqualified & the financial proposal will be returned unopened.

34 Your technical proposal shall provide the following and any additional information, using the formats attached in Appendix 1:

I-Form-5 Consultants' understanding of the objectives of the project, their approach towards the assignment and a description of methodology that the consultants propose to perform on the activities and completion of the assignment.

I-Form-6 Any comments or suggestions on the TOR;  
The Consultant's comments, if any, on the data, services and facilities to be provided by the Client and indicated in the TOR.

I-Form-7 Summary of Proposed Key Professionals for the Project

I-Form-8 CVs recently signed by the proposed key professional staff must be supported with PEC online Engineer's verification print & PEC/PCATP certificate. Key information should include number of years with the firm, and degree of responsibility held in various assignments. Additional qualification (M.Sc) of the

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**5. PROPOSAL EVALUATION**

- 5.1 A single stage two-envelope procedure shall be adopted in ranking of the proposals. Firms shall be ranked using combined technical & financial scores.

**Technical Proposal**

- 52 The evaluation committee prepared by the Client shall carry out its evaluation, applying the evaluation criteria and point system specified in the below table & annexed technical proposal forms as under. Each responsive proposal shall be attributed a technical score (St). There are three essential elements for judging the capability of any firm to perform credibly on a given project. These are its previous experience on similar & general projects, its professional staff having the specific expertise to meet its obligations during the assignment & approach/methodology of consultant. The weight-age of the respective component shall be as under;

S.No	Criteria	Weightage, Points
1	<b>A. Experience of the Firm:</b>  a. Projects (completed) of Similar nature, magnitude Rs. 400 million (minimum) during last Five years.  b. Projects (on going) of similar nature, magnitude Rs, 200 million(minimum)	$a + b = 32+20 = 52$
2	<b>B. Quality of Core Team of the Firm</b> (Project Manager, Architect, Town planner, Structure Engineer, Resident Engineer and Surveyor)	35
3	<b>C. Complete Presentation:</b> Regarding the Consultant's understanding of our Assignment & Approach/ Methodology.  Power point presentation. Both in (Soft + Hard) shall be produced in Technical Proposal.	10
4	<b>D. Firm local office</b> Availability in Islamabad, Peshawar, and Mardan. (One mark for each)	03
	<b>Total</b>	100

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Technically qualifying marks are 70 %. So the firms obtaining 70 % & above marks in technical evaluation will be called for financial proposal opening only, whereas the financial proposals of the firms obtaining less marks than 70 % will be returned unopened.

**Technical Proposal Evaluation Criteria:**

**A. Evaluation of the Experience**

<b>Details of Projects (Completed and in Hand)</b>			
<b>Nature of Project</b>	<b>Marks each</b>	<b>Maximum Projects</b>	<b>Maximum Marks</b>
Similar Nature Completed Projects	04	08	32
Similar Nature in Hand (on going) Projects	04	5	20
<b>Total</b>		<b>13</b>	<b>52</b>

70%  
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**B. Evaluation of Staff and Machinery**

For the sake of assigning weightage to judge capability of the firm based on expertise of its staff, the following Key Experts shall be evaluated:

S.No.	Position	Minimum Academic Qualification	No. of Years of Professional Experience (Max)	Maximum Marks
1	Project Manager	BSc Civil Engg	10 Years	6
2	Architect	BS Architect	10 Years	6
3	Town Planner	BS Town Planning/City & Regional Planning.	10 Years	06
4	Structure Engineer	MSc Structure Engg	10 Years	06
5	Resident Engineer	BSc Civil Engg	05 Years	06
6	Surveyor	DAE	05 Years	05
<b>Total</b>				<b>35</b>

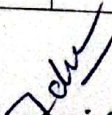
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## FINANCIAL PROPOSAL FORM

Form-12

S.#	(Phase) Description (Design Phase)	Units	Qty	Quoted Unit Rate (Pak Rs.)	Quoted Amount (Pak Rs.)
1.	Conduction of Topo Survey	Kanal	400.00		
2.	Soil investigation at least two location for each site i/c Hydro Study/Resistivity	Each	20.00		
3.	Master Planning of Campus 400 Kanal Land which is included of all future requirements. The Master Planning complete i/c (including all internal and external facilities i.e Roads, Drainage, Sewerage, Water Supply, Gas Pipeline, Telephone Line, Streets, Under Ground Electric Line, Networking, Gates Locations, Boundary Wall, Watch Towers, Placement/ Planning /location of buildings, etc.) should take care of the sites of existing surrounding structures and placed the proposed buildings as to minimize external development cost and economical land utilization. The master plan will give future expansion details of 20 years (min), which will be prepared by in consultation with client	Kanal	400.00		
4.	Preparation of complete Drawing (Structural + Architectural), Designing of Structure with provision of one additional Floor and Preparation of complete Biding documents (Detailed Estimate, BOQ etc) Detail of Buildings/structures are attached	Sft	390000.00		
5.	Detail Supervision of the construction works with well experienced and dedicated Staff as per site requirement For 36 months or till completion of the work.				
	(a) Resident Engineer (RE) (One Mandatory at Site)	Man Month	33		
	b) Asstt: RE (SiteEngineer) (One Mandatory at Site)	Man Month	33		
	c) Inspector (Civil) (Two Mandatory at Site)	Man Month	33		
	d) Inspector (Electrical) (One Mandatory at Site)	Man Month	06		

  
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**Note:** 10% of each payment shall be retained till successful completion of defect liability project. The retained amount shall be released after the Consultants issue defect liability certificate, as built drawings and final structures safety / stability certificates.

The quoted rate cost includes director or indirect cost, salaries, technical support of other recourses (Non salary cost, overheads & contingencies, Gov. taxes including PST etc ) & there will be no addition payment admissible at the part of the client.

Authorized Signature: \_\_\_\_\_

Name and Title of Signatory: \_\_\_\_\_

Name of Firm: \_\_\_\_\_

Address: \_\_\_\_\_

Stamp/Seal: \_\_\_\_\_

*(Note: - above quoted rates maybe included of all applicable government taxes)*

  
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